

No-Smoking, Alcohol and Drugs Policy

Children's Workshop promotes Healthy Living and a Healthy Environment. We do not allow smoking, e-cigarettes (vaping), alcohol or drugs on the premises and surrounding grounds or when participating in any group event or outing from parents, staff, students, volunteers or visitors. The only time alcohol is allowed on the premises is if it is a gift from a parent or staff member, this is not to be consumed on the premises.

Smoking:-

- The nursery is a non-smoking environment.
- Smoking will not be permitted on the premises whether it is parents, staff, students, volunteers or visitors. This includes both inside and outside the property.
- No smoking signs will be displayed around the building.
- We will also not allow smoking when participating in any group outing from parents, staff or visitors.

Children's Workshop have always had this policy in place, but we are aware now that as from 1st July 2007 it is against the law to smoke in enclosed public places, work places and public and work vehicles. Due to the new law the new signs have to be displayed in all smoke free premises and vehicles.

Alcohol and Drugs:-

- If parents arrive at nursery under the influence of drugs or alcohol we will ask them directly if they are under the influence. We will explain that it is not safe for the child to leave with them.
- The child's other contact will be informed and asked to pick up the child and we will try and delay the departure and reason with the parent.
- The DSL will be informed and it is their decision to whether the police or Social Services should be involved at this stage, however an incident form must be filled out regardless.
- Should the matter need to go further then we would follow Safeguarding Policy.
- Should a member of staff, student, volunteer or visitor come into the setting under the influence of alcohol or drugs they will be sent home immediately an incident report will be filled out.

- If a member of staff is taking medication they must receive medical advice to ensure their suitability to work directly with children and the medication is not going to impair their abilities to look after the children properly. Staff medication must be suitably stored out of the reach of children.
- With a member of staff, student or volunteer disciplinary action would be implemented.
- If it is a visitor they would be refused access and they may not be allowed back on the premises again.
- Should any drugs or drug related objects on the premises the police will be informed and it will be removed and disposed off using appropriate protective clothing.

This policy was adopted on	Signed on behalf of the nursery
20/05/2024	Sarah Maynard